**FORMAT & GUIDELINES**

1. Abstract Format

* Please use the template provided and submit in .docx format as per the attachment.
* The abstract can be written in either English or Malay.
* Innovation Title:

1. Upper Case, Bold, Font 12 and Times New Roman.

* Author(s) Name and Institution(s)

1. Capitalize Each Word, Font 12 and Times New Roman.

* Number of Words

1. The Number of Words Is 150 – 250.
2. Font Size: 12
3. Font Type: New Roman Times.

* The abstract should contain the following elements:

1. Background
2. Problem Statement
3. Objectives
4. Invention Description/Innovation Product/Innovation Ideas
5. Gain / Benefit / Impact
6. Conclusion
7. Keywords
8. Innovation Poster Format

Each poster must follow the following specifications:

* Each participation MUST submit ONE (1) poster.
* The poster must be of A3 size and in the PDF format.
* The Innovation Poster must include the following mandatory sections:

1. Title of Innovation Product/ Project
2. Group Members/Affiliations
3. Introduction/Problem Statement
4. Objective
5. Innovation Product/ Project Impact
6. Uses and Applications
7. Novelty and Inventiveness
8. Implementation Level
9. Commercial Potential/ Commercialisation/ Publishing Status

* The background design of the poster is based on the template given.

1. Innovation Video Format

* Each entry MUST submit ONE (1) video related to the innovation product/ project.
* The videos should be between 3 to 5 minutes in length.
* The innovation videos can be produced in English or Malay (with English subtitles).
* The innovation videos must be uploaded in YouTube channel and only the YouTube link will be submitted in the Innovation Video Submission Form. Please refer to the *Video Submission Guideline* on how to submit the video link in IBIEC 2025 website.
* The Innovation video must include the following mandatory sections:

1. A recording session of group members’ presentation on innovative product/project.
2. The content of the presentation is relevant to the content of the innovation poster.
3. The demonstration session that presents product / project innovation features and methods of applying product / project innovation.

* The performance of the video is based on the creativity of participants.

1. Pitching Session Guidelines

Only the top 5 groups from each competition category will be eligible to compete in the IBIEC 2025 finals.

* Build a synchronized virtual presentation through Microsoft Teams.
* Groups must always be prepared online.
* The duration of the presentation for each group is 15 minutes and for the question-and-answer session is 10 minutes.
* Pre-recorded presentation video is NOT allowed for pitching session unless a group member wish to shows the project feature video during presentation.
* Provide slides of the innovation presentation in Microsoft Power Point format.
* The innovation product must be original and is not an adaptation of any existing ideas or systems.
* The innovative product must have a safety design and features.
* Explain the functions and benefits of the innovation product effectively.
* Explain the level of implementation and marketability of the innovation product.
* Participants who fail to be present during the session will be disqualified from the final round.