

Book Review Guidelines for Journal of Financial Planning

- 1) A book review for this journal should run one to three pages (font Times New Roman, size 12, single space; or roughly 500 to 1500 words) at most. Please contact the editor with any other questions.
- 2) The review should be submitted in typewritten copy and submit your review via e-mail attachment to mfpc@mfpc.org.my.
- 3) The heading for this review should include bibliographic information about the book, such as:

Author
Date of publication
Title
Edition (if any)
Place of publication
Publisher
Number of pages
Price (if applicable)

Example:

Robert T. Kiyosaki (2012). *Retire Young Retire Rich: How to get Rich Quickly and Stay Rich Forever!* NY, USA, Warner Books, 376 pages. \$9.73.

- 4) Write your review with two goals in mind, namely to report **basic information** about the book and more, importantly, to **evaluate** the book. Do not abstract the book, but be sure to indicate the range and nature of its contents. The exact information will vary according to the kind of book, but in all cases it includes the book's purpose or main theme, and the way in which the author(s) seeks to achieve the purpose or develop the theme. Summarize the

book's main conclusion but be brief. Place the book in the perspective of related literature by comparing it with other books on similar topics. Tie together any issues raised in the review, and end with a concise comment on the book. If you like, you can offer advice for potential readers.

- 5) Avoid quoting long passages from the book you are reviewing. Paraphrase when possible. Always give the page number of the quote in parenthesis.
- 6) Because Journal of Financial Planning is an interdisciplinary publication, please avoid overly technical language understandable to only a few specialists.
- 7) Avoid using references and footnotes. If quotation from another work is absolutely necessary, please incorporate the reference into the text. The form of the reference should be:

(Francine D. Blau, Marianne A. Ferber & Anne E. Winkler, *The Economics of Women, Men and Work*, Boston, NY: Prentice Hall, 2010)
- 8) We reserve the right to edit reviews for style, conciseness, and consistency.

Please send your completed review to:

Malaysian Financial Planning Council

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